

**RECOMMENDED ITEM FROM IMPROVEMENT SCRUTINY COMMITTEE
HELD ON 9TH JULY 2012**

212. REVIEW OF TERMS OF REFERENCE

The Scrutiny Officer advised Members that at its meeting on 25th June 2012, Scrutiny Management Board had reviewed the Scrutiny Procedure Rules and Terms of Reference and made minor changes. They had also agreed that Scrutiny Committees could look at their Terms of Reference with a view to making any changes felt necessary.

A short discussion took place.

In relation to item 6 in the Terms of Reference, it was agreed that the Committee's 4 year Work Plan be changed to the Committee's *annual* Work Plan, as below;

*'To carry out the reviews in the Committee's **annual** Work Plan in a timely and efficient manner'.*

Moved by Councillor R. Heffer, seconded by Councillor R. Brooks

RESOLVED that in relation to the Work Plan, in the Terms of Reference for Improvement Scrutiny Committee, the words 'four yearly' be replaced with 'annual'.

RECOMMENDED that Standards Committee is recommended to include the above change to the Terms of Reference for Improvement Scrutiny Committee.

(Monitoring Officer / Head of Democratic Services)